

DEA Research Schedule II-V Registration Application Instructions

IMPORTANT: You must have your state license *BEFORE* you apply with the DEA. Once approved, the DEA registration must be renewed annually.

1. Complete [DEA Form 225](#) (the application) online. Use the following information to complete the application:

- Business Activity = Researcher II-V
- Business address = address of your storage location including building name, **room number**, street address, city, state and zip code
- Mailing Address (if different from business address) = building name, room number, street address, city, state and zip code
- Fee = select the fee exemption checkbox and enter your superior's name, usually a department chair or research associate dean, as the certifying official
- Order Forms = Select the check box for DEA 222 Forms only if you will be ordering schedule II drugs (e.g., pentobarbital, fentanyl)

2. DEA Interview and Site Visit

Approximately 4-8 weeks after your application is submitted, you will be contacted by a DEA Diversion Investigator. Your DEA Diversion Investigator will schedule an interview (either in person, by telephone, or via a virtual meeting) to discuss your controlled substance plans and security.