



National Cancer Institute
Central IRB Initiative

QUICKGUIDE TO OPENING A STUDY

This process only applies to the Institutions that are in the Pilot Study and will apply to other Institutions as they transition into the independent model.

CONFIRM WORKSHEETS ARE APPROVED

Confirm that the Annual Signatory Institution Worksheet About Local Context and the Annual Principal Investigator Worksheet About Local Context have been submitted and are approved by the CIRB.

IDENTIFY STUDY

Check the CIRB website (www.ncicirb.org) and confirm the study to be opened is on the CIRB menu.

SUBMIT THE STUDY-SPECIFIC WORKSHEET ABOUT LOCAL CONTEXT

A Signatory Institution's Principal Investigator completes this study-specific Worksheet via IRB Manager (<https://irbmanager.becirb.com/>).

CIRB APPROVAL

The CIRB reviews and approves the Study-Specific Worksheet About Local Context. Once approved, the CIRB is the IRB of Records for this study.

Further questions?

Toll-free (888) 657-3711
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